

## **SUMMARY CHECKLIST FOR POTENTIAL EXCAVATORS**

**An Encroachment Agreement or an On-Site Approval Agreement is required by the Company for all third-party excavations occurring within the Company's pipeline right-of-way or 30 metre Canada Energy Regulator (CER) Prescribed Area. The third party shall adhere to the requirements of the Company's TG-10C, "Requirements for Construction Near Company Pipelines" and the CER Pipeline Crossing Regulations. A minimum of 10 days notification is required prior to beginning any construction activities within the 30 metre CER Prescribed Area.**

**No excavation or backfill activities are to occur without the Company representative onsite to monitor these activities.**

### **Preliminary Third-Party Responsibilities**

- The third-party shall ensure notification is submitted to the Company via one-call where available or by calling 1-888-444-6677 (Maritimes & Northeast Pipeline) to allow the appropriate time for response by the involved parties.
- The third-party shall designate a spotter dedicated solely to excavation and backfill activities.
- The third-party shall provide an excavation plan to the company representative for approval prior to beginning any excavation activities (see TG-10C).
- The third-party shall review the Company's TG-10C with all participants in the excavation and ensure the understanding of the requirements.

### **Third-Party Excavation & Backfill Activities**

- Bucket teeth shall be barred, and side cutters removed
- The third-party shall ensure the excavation is in compliance with COSH and CER regulations.
- The excavator shall be positioned parallel to the Company's pipeline to safely excavate the pipeline.
- A line locator and/or probe bar shall be used to maintain the minimum tolerance zone until the top and side of the pipeline is exposed.

- Soft digging equipment shall be required at the third-party's expense for excavating within the tolerance zone unless otherwise agreed.
- The third-party shall continue probe during the excavation process to ensure no unknown facilities are damaged until the final ditch grade is achieved.
- Ample time shall be provided to allow the Company representative to perform relevant inspections prior to proceeding with backfill operations.

### **Third-Party Documentation**

- An as-built drawing/sketch of the final completed foreign facility shall be provided to the Company per TG-10C.

### **Company Responsibilities**

- The Company's representative will ensure the excavation plan and safety requirements are reviewed with the third-party equipment operator prior to any excavation activity.
- Provide third-party with a copy of TG-10C, "Requirements For Construction near Company Pipelines" and the CER Pipeline crossing Regulations.
- The Company representative shall have the authority to stop work at any time.
- The Company representative shall establish the tolerance zone for use of mechanical equipment in the vicinity of the Company's pipeline (see TG-10C).
- The Company is required to notify the Canada Energy Regulator of any unauthorized excavations within the CER 30 metre Prescribed Area or an unauthorized crossing of the Company's pipeline.